

BOARD OF EDUCATION

Ellicottville Central School

**Regular Meeting
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**Sht. No. 1892
September 18, 2018**

OFFICIAL MINUTES

Members Present: Connie Hellwig, William Murphy, Carl Calarco, Debra Golley, Robert Van Wicklin, Leonard Zlockie

Members Absent: Nicole Klein

Staff Present: Robert Miller, Melissa Sawicki, Aimee Kilby, Erich Ploetz

Staff Absent: None

Others Present: Marie Davis, Ginna Hensel, Louisa Benatovich, Brooke Szpaicher (The Villager), Rich Place (Ellicottville Times)

Call to order of meeting

President Hellwig called the regular meeting of September 18, 2018 of the Ellicottville Central School Board of Education to order at 7:05 p.m. The pledge to the flag of the United States was recited.

Roll Call

Nicole Klein - Absent

Changes, Additions and Deletions to the Agenda

Additions to the Agenda:

- 16f.** Homework Club substitute advisors for the 2018-2019 school year: Mindy Stormer
- 16g.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Randi Metzger from part-time teacher aide to the position of full-time teacher aide effective September 24, 2018.
- 16h.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the appointment of Sharon Pitzonka to the position of part-time teacher aide effective tentatively September 24, 2018. Ms. Pitzonka shall receive a salary of \$10.40 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This appointment carries a one-year probationary period, which starts on September 24, 2018 and ends on September 24, 2019.
- 16i.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the appointment of Regina Vandenburg to the position of part-time teacher aide effective tentatively September 24, 2018. Ms. Vandenburg shall receive a salary of \$10.40 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This appointment carries a one-year probationary period, which starts on September 24, 2018 and ends on September 24, 2019.
- 16j.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the appointment of to the Mary Abbinanti position of part-time teacher aide effective September 24, 2018. Ms. Abbinanti shall receive a salary of \$10.40 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This appointment carries a one-year probationary period, which starts on September 24, 2018 and ends on September 24, 2019.
- 16k.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the appointment of Evelyn Diaz to the position of part-time teacher aide effective September 24, 2018. Ms. Diaz shall receive a salary of \$10.40 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This appointment carries a one-year probationary period, which starts on September 24, 2018 and ends on September 24, 2019. This appointment carries a one-year probationary period, which starts on September 24, 2018 and ends on September 24, 2019.
- 16l.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Karl Schwartz as Athletic Director, effective tentatively October 20, 2018.

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- 16m.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, the Board of Education hereby amends the August 30, 2018 motion appointing William Delity to the position of fourth grade teacher effective August 30, 2018 to state the following:
William Delity, who holds a Permanent New York State Teaching Certificate permitting him to teach in the Elementary Education (N-6) certification area, is hereby conditionally appointed to the position of Elementary Teacher in the Elementary Education (N-6) tenure area for a probationary period of three (3) years, to commence on August 30, 2018 and to end on August 29, 2021 (Mr. Delity previously received tenure and an APPR rating in his final year of service in his previous teaching position with the District). Eligibility for tenure at the end of the probationary period is dependent on Mr. Delity receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year. Mr. Delity's salary and benefits for 2018-2019 will be provided in accordance with the Ellicottville Teachers' Association Collective Bargaining Agreement.
- 16n.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a verbal resignation from Victoria Kuhl (p/t teacher aide) effective retroactive to August 27, 2018.
- 16o.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the appointment of Yvonne Dickinson to the position of part-time teacher aide effective September 24, 2018. Ms. Dickinson shall receive a salary of \$10.40 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This appointment carries a one-year probationary period, which starts on September 24, 2018 and ends on September 24, 2019.

Public Comment
None

Approve Agenda

Moved by Zlockie seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the September 18, 2018 Board of Education Meeting with additions.

**Yes – 6
No – 0
Carried**

Presentations & Reports:

ESPRA Magazine – Ginna Hensel and Louisa Benatovich presented and asked for Board approval regarding the ESPRA Magazine (ESPRA – Ellicottville Students Preserving the Reading of America). The idea would be a quarterly ECS magazine sponsored by ESPRA. It would not be a newsletter, but a real glimpse into ECS student life. Students in all grades could submit work, drawings, poetry, songs, pictures, articles, essays and cartoons. The magazine could address problems as well as highlight the good at ECS. The students could have polls, interviews with staff and teachers, analyses of classes, fiction stories, and much more. With the advisor overseeing content, it would be an occasion for students to learn responsibility, teamwork, and to get out of their comfort zones. With real deadlines and assignments, it would be the first journalistic venture at ECS in a very long time. The printing would be done by the CA BOCES print shop and would be a quarterly publication. The Rotary of Ellicottville has agreed to donate to help defray printing costs. ESPRA has enough funds to cover the cost of two issues. Mrs. Marie Davis is the advisor of the ESPRA group. President Hellwig thanked the ladies for their presentation and stated that she and board members are very excited and anxious to see the first issue. Approval of the magazine will be voted on later in the meeting.

External Audit - Buffamante Whipple Buttafaro, PC (External Auditors): Nathan Opferbeck presented the 2017-2018 school year audit. He stated that the audit was reviewed prior the meeting with Mr. Miller & Mrs. Kilby and then a separate meeting were held with the Board Audit Committee (Mrs. Hellwig and Mr. Murphy). Copies will be available in the business office for review.

Communications, Commendations:

- a. Thank you card from Walter Woodarek
- b. Thank you letter from the Cattaraugus County Department of Aging

Informational Items:

None

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Superintendent's Report (Robert Miller):

1. PDP Committee will meet on 9/20/18. It has been a couple of years since the committee has met. Will be working on upcoming Staff Development Day (October 9, 2018).
2. Elementary Drop Off Procedures – some changes have been made. Info will be in the October/November district newsletter.
3. District Data Coordinator Training @ Erie I BOCES on Friday, September 14, 2018. Our staff has done a great job keeping up with data collection.
4. Lacrosse Tournament – September 22 & 23, 2018. Sponsored by Rhino Lacrosse and Ellicottville Chamber of Commerce. ECS Sports Boosters will be running the concession stand and some ECS employees will be working the gate, parking lot and walking the grounds. They will be paid by Rhino Lacrosse.
5. Ready to proceed with SuperEval Software. Board mini-retreat on Tuesday, October 2, 2018 @ 7:00 pm in the High School Library. Cost for principal evals \$700.
6. Project Know – 5th grade parent night will be 9/19/18. 5th & 7th graders will have classes in school on 9/24, 9/25, 9/26 and 9/27. Parent/Student Night will be on 9/25/18. Mr. Miller will be at parent nights.
7. Cassetta Funds/Fieldtrips – more on this at a future meeting. Last year started a three-year rotation cycle for grade levels and funds. Seems to be working very well. Several requests for fieldtrips have already been approved.
8. Community Schools Coser – will run school doctor contract through the Coser, will have access to mental health trainings, services, etc.
9. Ellicottville BOCES – Michelle Steinbroner's Early Childhood Education students will be at ECS again this year working with elementary students. They will be here several days a week from 12:00 – 1:30 pm.

Principals Reports:

MS/HS Principal (Erich Ploetz)

1. Opening of School was a huge success. Reminders regarding Character Traits and Awards were talked about as well as Academic Targets. 2 minute inspirational video was shown. "Kid President – Pep Talk".
2. Open House last week was successful. Secondary level talking about maybe changing a bit for next year. Active discussions.
3. Ginna Hensel (Student Council President), Louisa Benatovich and members secured donations and student council paid the other half to provide cookies (from Subway) for all students and staff members. A nice thank you note was received from Big Picture. They appreciated being included.
4. Homecoming – football game will be played on Friday, October 5th. Because the game is fall fest weekend, the dance will be held on Saturday, October 13th.

Consent Items:

Moved by Van Wicklin, seconded by Calarco, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of August 28, 2018 and August 30, 2018.
- b. Acknowledgement of the September 5, 2018 Claims Auditor Report

**Yes – 6
No – 0
Carried**

Committee Reports:

Performing Arts Committee – met on September 10, 2018. Superintendent Miller highlighted minutes from the meeting including, concerts, a possible music boosters club, musical days and times, and a future joint meeting with the athletic committee.

Athletics Committee – met on September 12, 2018. Superintendent Miller highlighted minutes from the meeting including, team apparel purchases (\$50 limit per athlete), Varsity Club survey (completed in 2017-18 school year), pep assemblies and send offs for teams in playoffs, a meeting with Sports Boosters, improving communication, joint meeting with the performing arts committee, selective classification, team numbers, practices (when they are appropriate).

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Committee Meetings (2018-2019) – draft schedule from Superintendent Miller.

Discussion Items:

None

Old Business:

None

New Business:

Moved by Zlockie, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of to accept a donation from Holiday Valley for climbing park passes.

**Yes – 6
No – 0
Carried**

Moved by Calarco, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a Cooperative Electric Bid (Energy Enterprise) to Energy Coop of America at the fixed indexed adder rate of \$0.00941 per kwh used. The actual amount that will be charged for the commodity will be the index-based adder, plus the current market price as established by the NYISO/LBMP Day Ahead Market Price. The term of the bid approval is from November 2018-November 2019 meter readings.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of five MOA's with the ETA (Ellicottville Teacher's Association) regarding extra-curricular advisorships, coaching positions and a teaching position.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the 2017-2018 school year audit (as presented by Buffamante Whipple Buttafaro, PC – External Auditors).
Discussion: President Hellwig stated that Mr. Opferbeck had very positive comments regarding Mrs. Kilby and the business office staff. The board would like the audit pictures changed to ECS pictures. Mr. Opferbeck was made aware of the request.

**Yes – 6
No – 0
Carried**

Moved by Calarco, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of ESPRA Magazine at ECS under the supervision of Mrs. Marie Davis and Mr. Erich Ploetz.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a contract with Futures Education for the 2018-2019 school year. This contract will be paid for over two fiscal years (2018-2019 and 2019-2020).

**Yes – 6
No – 0
Carried**

Personnel:

Moved by Golley, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval to rescind the appointment of Katie Taylor as Girl's JV Soccer Coach for the 2018-2019 school year.

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**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval to appoint Katie Taylor as a co-assistant girl's soccer coach for the 2018-2019 school year.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, accept a resignation from Crystal Wilder as One Act Play assistant director, and HS Musical producer/director for the 2018-2019 school year.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jennifer Benjamin (Grand Canyon University) to complete a 90 Hour Field Experience Clinical at Ellicottville Central School during October & November 2018. Mrs. Benjamin will be mentored by Superintendent Robert Miller.

**Yes – 6
No – 0
Carried**

Moved by Van Wicklin, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Homework Club advisors for the 2018-2019 school year: Sandra Tomblin, Katie Moore, Holly Richardson, Becky Nannen, Katie Taylor, James Przybyla, Shannon Palmatier, Chelsea Cole, April Donoghue, Danielle Norton and Lynette Sexton.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Homework Club substitute advisors for the 2018-2019 school year: Diana Olson, Bill Delity, Heather Reed, Leah Farnum, Marie Davis, Kristen Pearl, Caitlin Keller, Pam Illig and Mindy Stormer.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Randi Metzger from part-time teacher aide to the position of full-time teacher aide effective September 24, 2018.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the appointment of Sharon Pitzonka to the position of part-time teacher aide effective tentatively September 24, 2018. Ms. Pitzonka shall receive a salary of \$10.40 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This appointment carries a one-year probationary period, which starts on September 24, 2018 and ends on September 24, 2019.

**Yes – 6
No – 0
Carried**

Moved by Calarco, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the appointment of Regina Vandenburg to the position of part-time teacher aide effective tentatively September

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24, 2018. Ms. Vandenburg shall receive a salary of \$10.40 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This appointment carries a one-year probationary period, which starts on September 24, 2018 and ends on September 24, 2019.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the appointment of to the Mary Abbinanti position of part-time teacher aide effective September 24, 2018. Ms. Abbinanti shall receive a salary of \$10.40 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This appointment carries a one-year probationary period, which starts on September 24, 2018 and ends on September 24, 2019.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the appointment of Evelyn Diaz to the position of part-time teacher aide effective September 24, 2018. Ms. Diaz shall receive a salary of \$10.40 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This appointment carries a one-year probationary period, which starts on September 24, 2018 and ends on September 24, 2019.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Karl Schwartz as Athletic Director, effective tentatively October 20, 2018.

**Yes – 6
No – 0
Carried**

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**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a verbal resignation from Victoria Kuhl (p/t teacher aide) effective retroactive to August 27, 2018.

**Yes – 6
No – 0
Carried**

Moved by Van Wicklin, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the appointment of Yvonne Dickinson to the position of part-time teacher aide effective September 24, 2018. Ms. Dickinson shall receive a salary of \$10.40 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This appointment carries a one-year probationary period, which starts on September 24, 2018 and ends on September 24, 2019.

Yes – 6

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No – 0
Carried

Policies & Regulations:
None

Executive Session

Moved by Calarco, seconded by Zlockie, to enter into executive session at 8:16 pm to discuss three specific personnel items.

Yes – 6
No – 0
Carried

Moved by Murphy, seconded by Van Wicklin, to come out of executive session at 9:50 pm and return to the regular meeting.

Yes – 6
No – 0
Carried

Adjournment of Meeting:

Moved by Zlockie, seconded by Golley, to adjourn the regular meeting of September 18, 2018 at 9:50 pm.

Yes – 6
No – 0
Carried

District Clerk

Deputy District Clerk